



The U.S. Department of Education and/or Quincy University selected your file for verification. The Student Financial Services Office must compare information from your Free Application for Federal Student Aid (FAFSA) with financial documents requested.

**A. Student Information**

Last Name	First Name	MI	Student ID#
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Permanent Mailing Address
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City	State	Zip	Phone	Date of Birth
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**Dependent Student** – You are required to submit contributor information on the FAFSA. Please list in the table below:

- The Student
- The contributors (including a stepparent) you were required to include on the FAFSA.
- Siblings, step-siblings and other people who live with your parents included on the FAFSA, for whom they will provide over half of their support from July 1, 2025 to June 30, 2026.

**Independent Student** – You are not required to put parental information on the FAFSA. Please list in the table below:

- The Student.
- The Student's Spouse, if married.
- The student or spouse's children and other people who live in the home for whom you will provide over half of their support from July 1, 2025 to June 30, 2026.

Name	Age	Relationship to Student	College/University Attending in 2025-26 (Do not list elementary or high school)
		Self	Quincy University

*\*Note: If you need more space, add to a separate page.*

**B. All Non-Tax Filers** – If you were NOT required to file a 2023 Income Tax Return by IRS regulation, complete this section.

**If you were required to file a 2023 Income Tax Return, skip to Section C.**

**Dependent Student** (Contributor Information was required on the FAFSA)

Place check mark next to the person who was **NOT** employed and had no income earned from work in 2023.

Contributors who did not file must also obtain a Verification of Non-filing letter. The Verification on Non-filing letter is available at [www.irs.gov](http://www.irs.gov) Get My Tax Record.

☐

Student

☐

Contributor 1

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Contributor 2

Fill below only if student or contributor **DID NOT** file taxes but was employed in 2023. *Please attach the supporting W2 forms and Verification of Non-filing letter.*

Employer's Name	Annual Amount Earned in 2023	Student, Contributor 1, Contributor 2	IRS W-2 Attached

**Independent Student** (Contributor Information was NOT required on the FAFSA)

Place check mark next to the person who was **NOT** employed and had no income earned from work in 2023.

Independent students who did not file must also obtain a Verification of Non-filing letter. The Verification of Non-filing letter is available at [www.irs.gov](http://www.irs.gov) Get My Tax Record.

☐

Student

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Spouse

Fill below only if student or spouse **DID NOT** file taxes but was employed in 2023. *Please attach the supporting W2 forms and a Verification of Non-filing letter.*

Employer's Name	Annual Amount Earned in 2023	Student or Spouse	IRS W-2 Attached

**C. All Tax Filers** – Please check below the method used to submit required 2023 tax figures:

\_\_\_\_ Eligible to use IRS Future Act Direct Exchange Data tool successfully.

\_\_\_\_ Ineligible to use IRS Future Act Data Retrieval Tool, you must submit the following:

- 2023 Federal 1040 Forms (signed) – Contributor(s) (if contributor information was required on the FAFSA) and Student or Student and Spouse (if student is married)
- 2023 W2 forms – Contributor(s) (if contributor information was required on the FAFSA) and Student or Student and Spouse (if student is married).

**D. Required Signatures** – Both signatures are required for dependent students.

By signing this worksheet, I (we) certify that all the information reported is complete and correct. Warning: If you purposely give false or misleading information on this worksheet you may be fined, sentenced to jail or both.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Contributor Signature \_\_\_\_\_ Date \_\_\_\_\_